

# A career in Real Estate with your local agent



**Thank you for your interest in a SALES career with Nelson Bay Real Estate Pty Ltd.**  
To determine if our agency would suit you we would appreciate knowing a few important points about you and your expectations of a career in real estate.

Please complete the application form as accurately as possible.  
We encourage you to do some research into the position, our business and the real estate industry in general, before applying. **This is a full time position.**

Full Name

Address

Phone  
Numbers and  
email address

**Have you looked at the information that is available on our website about this position?**  
<https://www.nelsonbayrealestate.com.au/employment-opportunities/>

- YES
- NO



**4. Why do you think you would be a great real estate agent?**

**5. Have you bought real estate before? If yes, how was the experience?**

**6. Have you done any research into a career in real estate? What did you do?**

**7. Do you have a current real estate certificate or license, or have you commenced study to receive either?**

**8. Would you describe yourself as a persistent person? If yes, can you give an example?**

**9. Does your partner support your desire to enter Real Estate?**

**10. Real Estate sometimes requires you to work weekends and Public Holidays. Does this unduly affect you?**

**11. What is your present income?**

- \$0 - \$50,000pa
- \$50,000 - \$100,000
- \$100,000 +

Do you have an amount of income you would like to earn annually?

**12. Many successful agents have started out their careers in very different fields. Do you have any other educational or trade qualifications? Provide details.**

**13. Is there anything else that you think you should put forward that you think might be helpful with your application?**

## 14. Health and Safety

**(i) Are there any factors, medical or otherwise, that may affect your ability to perform the full position as outlined in the position description?**

Yes

No

If yes, give details:

If yes, what adjustment/s would you require in the workplace to enable you to discharge the full duties?

**(ii) Are there any other factors that may affect your ability to perform the required duties?**

Yes

No

If yes, give details:

# 15. Employment History

Previous Employment (Beginning with Present or Most Recent):

Date	Company	Location	Your Position

(i) If you are successful with this application, when would you be available to commence work?

(ii) Do you have any criminal convictions recorded against you that would inhibit you gaining a Real Estate License?

Yes       No

(iii) You will need a car and a driver's licence. **Please attach a copy of your current drivers license.**

(iv) Please provide the name, address and contact phone number of **2 referees who you authorise us to contact** to verify the information contained on this application form:

**1.**

**2.**

## 16. Declaration by Applicant

I declare:

- (a) That the answers to the foregoing are, to the best of my knowledge, true and correct in every instance; and
- (b) That if my application for employment is successful I will be bound by, and will at all times, observe and respect, such terms and conditions of my employment and such policies and rules as may from time to time be implemented, specified or otherwise stipulated by my employer; and
- (c) Understand that we will contact the referees you name for a confidential reference check; and
- (d) No guarantee of employment is given by the completion of this form; and
- (e) That I understand that any erroneous or false declaration made by me in this application may result in disciplinary action, including dismissal; and
- (f) I understand a 6-month probation period will apply to the position sought.

**Signature of Applicant:** \_\_\_\_\_

**Date:** \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

## Your application checklist

Have you:

- Read and completed all applicable sections?
- Attached a copy of your current **drivers licence**?
- Attach a copy of your resume if you wish.

**Please deliver completed applications to our office at  
45 Donald Street, NELSON BAY  
or email to [careers@nelsonbayrealestate.com.au](mailto:careers@nelsonbayrealestate.com.au)**

Nelson Bay Real Estate Pty Ltd  
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(02) 49812655  
[careers@nelsonbayrealestate.com.au](mailto:careers@nelsonbayrealestate.com.au)